

SEVEN DOLORS BOARD OF EDUCATION
MEETING MINUTES
(Approval at Jan. mtg.)
School Meeting Room
December 10 , 2018 at 6:30 p.m.

I. Call to order

- A. Prayer: Gary Geise
- B. Roll Call

Board Members: Janel Eibensteiner, Priya Felling, Gary Geise, Angie Rushmeyer, Paul Schiffler, Jason Spychala, Karla Zierden, Fr. Edward, Maria Heymans-Becker

Present: Janel Eibensteiner, Priya Felling, Gary Geise, Angie Rushmeyer, Paul Schiffler, Karla Zierden, Fr. Edward, Maria Heymans-Becker

Absent: Jason Spychala

II. Recommended Actions

A. Routine Matters

1. Approval of the Agenda – Gary motion, Karla 2nd, approved
2. Approval of Minutes from November meeting – Angie motion, Priya 2nd, approved
3. Review of financials – quarterly report will be given at the Jan. meeting

B. Unfinished/Continued Business

1. Distribute Board of Education Goals for 2018-2019
2. Distribute board's & staff's suggestions to HFS Mission Statement & Philosophy- reviewed, discussed, and made last suggestions as a board, will finalize at next meeting.
3. Update on Accreditation process – staff working on accred. standards, finalizing a school survey for parents/students/parishioners (distributing during Catholic Schools Week), and will also be completing a new school strategic plan in this accreditation process. The accreditation extension is effective until June 30, 2020.
4. Gr.5 parent survey going out this week about Gr.6 via the Wednesday folders, with a request due back by Friday. Maria will share the survey input at the next board meeting.

C. New Business

1. Discuss personal days or PTO for support staff – consider giving support staff some PTO, but Maria will look more into this asking the HR Director of the diocese for any recommendations and bring back to the board, as well as unpaid leave and bereavement paid time/leave.
2. Ideas for promoting growth & development of school – Board Goal #2 – Maria presented possible marketing plan.

III. Information and Proposals

- A. Pastor – None
- B. Principal Update – Maria shared that the Erate grant project was moving forward with Tech Check (and Ron O. was finished with his part of the project).
- C. Committee Reports –

*Karla briefed on Home & School Nov. Minutes: Snow Ball planning is going well with no concerns, Media/Facebook update - if nothing is signed from a family we can put photos of children on Facebook,

etc., but wouldn't put names- if families aren't sure what they signed we can look it up for them or send refresher letter, discussion about volunteer slots to make it more consistent/even among families, also reviewed the mission statement and the philosophy statement at the H. & S. Meeting – new drafts seemed clearer to understand, two wish list items approved from Home & School for staff members.

*Technology Committee: The committee met for the first time in November. Discussed creating a 3-year School Tech Plan to get things in place, and moving forward on the E-rate project.

*Finance Committee: Reviewed current budget & numbers/enrollment/funding/parish investment budget.

*Breakfast program: Julie Voit shared that food expenses are covered but need to look at wage expense also (total expenses covered), etc.

D. Confidential Matters –

E. Parish Council Meeting Rep for next council meeting (January 3, 2019 – Janel)

IV. Next Board meeting: Mon., January 14, 2019, 6:30 p.m.

Approval to adjourn meeting- Janel motion, Gary 2nd

Meeting adjourned 8:05 pm