

SEVEN DOLORS BOARD OF EDUCATION

MEETING MINUTES

School Meeting Room

Oct. 1, 2018 at 6:30 p.m.

I. Call to order

A. Prayer: Angie

B. Roll Call

Board Members: Priya Felling, Gary Geise, Angie Rushmeyer, Paul Schiffler,
Jason Spychala, Karla Zierden, Fr. Edward, Maria Becker

Absent: Janel Eibensteiner

II. Recommended Actions

A. Routine Matters

1. Approval of the Agenda – Angie made a motion, Priya 2nd to approve the agenda.
2. Approval of Minutes from Sept. meeting – Karla made a motion, Jason 2nd to approve the minutes.
3. Reviewed Sept. Financials & discussed having quarterly review of budgeted vs. actuarial.
Dates will be emailed to finance committee for future finance meetings.

B. Unfinished/Continued Business –

1. Distributed updated list #2 of Board Meeting Dates to members.
2. Reviewed breakdown list of student #s represented in each parish for 2018-2019.
3. Discuss possible Board of Ed. Goals - Tabled the goals: Board Members asked to jot down ideas in preparation to discuss at the Nov. Mtg. what our goals will be to help the school for new school year.
4. Follow-up on Mini Board Orientation- briefly went over Roles and Responsibilities of Board Members, will spend some time on this at the Nov. and Dec. Mtgs.

C. New Business

1. Kevin Kourajian, Tech Check & Donna Huckenpoehler, HFS offered E-rate Technology Grant update (Maria will pull January 2018 board minutes regarding Erate Grant info provided at that time.) & STEM projects update for 2018-2019 – Donna Huckenpoehler
Background on Erate: Kevin Kourajian has worked w/ Albany and HFS for many years. He understands Catholic schools & dedicated educators, and that we do as much as we can with little. Erate is a federal program (20 yrs). Every tele communication bill we receive there is a small tax called the universal service tax. We all pay it, but no one knows what it does. Over yrs federal govt collects all this money, designed to go to schools to pay long distance phone bills. 6-7 yrs ago Obama admin changed this, completed a new formula, & opened federal funding apparatus to private schools! Two categories: Category 1 helps pay for broadband internet access (almost \$900/year) figured by looking at free/reduced lunch rates and give discount based on formula. Applied for Category 1 last year, twice a year we send bill of about \$900 to federal govt and they will pay about \$450. Need to look at bandwidth- make sure enough. Category 2: 5-year plan, every school public/private will get \$150 per pupil unit x discount rate to be used for hardware/networking gear. Bring all schools to a minimum- use money on wiring, switches, firewall, wireless access, power back-ups (but not desktops or laptops). Put plan out for this HFS building to a few providers and Tech Check was one who provided most favorable bid. Requirements: Need enterprise content filter that enforces a safe search (CIPA). Put 10 access points throughout the building (\$450 each or \$225 w/ Erate). Provided map w/ access points. Wiring (costs \$4000 just due to how much work it will be to run cable in this building) will be through Oman (could finish by the end of October). This is year four of five. Total project will run approx. \$17,500.00. Content filtering (has plug-in that will still enforce at home) is

not part of these funds, included 3 years of content filtering (budget \$5 per student per year after that which has been very stable), includes access points, switches, phones could be powered over ethernet cables in future. Will get \$7,600 back, so leaves the school to pay \$9,900.00. Currently sitting on the free stuff from the past. History on wireless- has been here since 2012. Money needs to be appropriated by 6/30/2019. There have been wifi problems with the new Chromebooks- structure as a building is causing blockage, Wifi is dropping a lot when working with the students. New access points will help with issue.

Project List includes:

- running ethernet cables in 10 new locations for access points
- 10 new access points (SMART)
- 5 year support built in, lifetime warranties
- 3 new Gigabit switches
- New Firewall and content filter (3 year support included)

*Maria will follow up on grant/funding, possibly request grant from Albany Telephone. The Board is in agreement that we would like to proceed with this project as it is necessary for the future of our technology needs.

- Priya made motion to approve the \$17,500 to budget for Erate/Tech Check project, Angie made second motion. All board members in favor, motion approved.

STEM update- will be doing some computer coding, transportation, grow tower, and 3D printing. Some overlap from last year. Alicia Green from CLC (Jason Spychala's sister) will assist again.

2. Request for board member to serve on Tech Committee
3. Review HFS Mission & Philosophy- important work, review school mission and philosophy for next meeting. Maria will be going over mission and philosophy with the staff at Oct. inservice, also including parishioners and family members this fall to share input.

III. Information and Proposals

- A. Pastor – provided visible connection with Seven Dolors. Festival committee running dry on current people. As a sign of visibility, would it be possible for parents of HFS take on one portion of the festival? For example: Could HFS chair Kids' Games? Parish provides \$170,000 given to school from parish every year. Could have work slots but then would have to add slots possibly, but one way of avoiding the same families volunteering. More to discuss on how this would work and bring new ideas to the festival. Will table to expand on ideas for this.
- B. Principal Update –
 - Delinquent tuition will be tabled to Nov. meeting.
 - Doing Walk-a-thon, all students and anyone welcome to join us (parents, grandparents, parishioners) at 1:45pm, Wednesday, October 17, 2018. Focus of event: Show support to HFS and a day to support non-public education (which is how it started in the 70s).
 - Going to have students assist in cleaning up the flower beds around school & church as service project.
- C. Committee Reports – Karla Zierden gave a brief update on the Sept. Home & School Meeting. The Breakfast Program was discussed and Julie Voit, HFS Cook will be invited to the next board meeting to offer a report on this program.
Not all expenses have been reconciled yet, but Karla estimated that the HFS Pioneer Days Food Booth brought in over \$10,000 this year.
- D. Confidential Matters – none
- E. Parish Council Meeting Rep for next council meet – Priya Felling – October 18th. Mtg., 6:30 p.m.

IV. Next Board Meeting: Mon., Nov. 12th, 2018 – 6:30 p.m. in the HFS Meeting Room

October Meeting Adjournment: Karla made a motion, Gary 2nd to adjourn. Meeting adjourned at 8:27 p.m.

