

HOLY FAMILY BOARD OF EDUCATION
MEETING MINUTES

Virtual Meeting

October 12, 2020 at 6:30 p.m.

(*Unapproved)

I. Call to order

A. Prayer: Karla

B. Roll Call

Board Members: Priya Felling, Joe Stangler, Vicki Winkels, Karla Zierden, Ben Mergen, Rebecca Wohletz, Aaron Goebel, Fr. Edward, Maria Heymans-Becker

Present: *Priya Felling, Joe Stangler, Vicki Winkels, Karla Zierden, Ben Mergen, Rebecca Wohletz, Aaron Goebel, Fr. Edward, Maria Heymans-Becker*

Absent:

II. Recommended Actions

A. Routine Matters

1. Approval of the Agenda: *Joe approved agenda & Aaron seconded it.*
2. Approval of Minutes from Sept. 14th regular board meeting: *Rebecca approved agenda, Priya seconded.*
3. Review of Finances (Also - FT Support Staff Benefits): *Would like to be able to have enough to put some back into the endowment fund. Maria sent updated budget and summary. Discussed difference between endowment and alumni funds. Update was to more accurately reflect true enrollment numbers.*

B. Unfinished/Continued Business

1. Follow-up on organizations using school building/Covid – Parameter guidelines: *Maria combined our concerns to the organizations who utilize our school. Very respectful replies from the organizations. For the ones who will need to use our school will start using the school most likely by the end of the month.*
- A. Covid: *We have had not any active cases in school but have had 6 families exposed. Continue to encourage families to drop and pick up from school instead of using the bus systems. Need to send out a letter to families about our plans of continuing education while the public schools move to distance learning. Briefly discussed what should be included in the email.*
2. Preschool & distance learning discussion – continue to stay open? *Decided to allow families to go month to month if PreK goes to distance learning. Discussed what is needed to keep it open (6 students) etc. Joe made a motion to stay in person for Pre-K if the rest of the school/grades go to distance learning. Vicki seconded it.*

C. New Business

1. Mini Board Orientation: *Laid out what our responsibilities are as school board members. How we handle issues/complaints and who we need to go to to resolve it quickly and correctly.*
2. Clarifying HFS K-6 Non-refundable tuition deposit: *Highlighting the non-refundable tuition deposit. Wondering the correct verb-age to update our policy and form when it goes out next January. Aaron made a motion to update the policy to state: Joe seconded it.*
3. Accreditation visit update & review of Self Study binder: *In short, listened to Maria talk about the next steps of the accreditation process. We as school board members should be familiar with the HFS's plan. We can keep with us for the call from members at MNSAA.*

III. Information and Proposals

- A. Pastor Update – No update
- B. Principal Update – *Virtual Conferences--they were highly suggested from the diocese. Tabling support staff request next meeting. Looking for personal paid days off. Stearns county is offering non-profits a CARES Relief Covid grant funding support. We applied per students enrolled. Looking to use the money to get safe guard for the computer lab. Would be easier to teach typing on a actual computer instead of the tablets.*
- C. Committee Reports – Home & School *The fall cash raffle brought in \$60k. 922 tickets sold.*
- D. Confidential Matters – No update
- E. Future Parish Council Joint Meeting – *school board rep will offer a HFS update at spring mtg.*

IV. Next Board meeting: Mon., November 9th – 6:30 p.m.