

SEVEN DOLORS BOARD OF EDUCATION  
MEETING MINUTES  
**School Library**  
**October 21, 2014 at 6:30 pm**

I. Call to Order

A. Prayer/Welcome of new members

B. Roll Call

Present: Bonnie Massmann, Staci Kalthoff,  
Kristie Kollmann, Angie Rushmeyer,  
Ami Ohmann, Daren Teske, Fr. Cletus

Absent: Greg Kalthoff, Paul Schiffler

II. Recommended Actions

A. Routine Matters

1. The agenda was approved as written.
2. The minutes of the Sept meeting were reviewed and approved.
3. The Sept 2014 financial report was reviewed.

B. No Unfinished Business

C. New Business

-Email by concerned parent regarding bullying policy/whether Holy Family is following policy and/or what will be done.

-Cited concerns of past bullying that reportedly occurred however did not feel that the staff/school addressed adequately (Past years).

-Informed that school purchased a program Peace Works that included a workbook and other materials for each grade level. Teachers complete lessons as they felt applied to their class.

-Strategies used in the past were discussed by Bonnie.

1. The board discussed the following plan for review of the Board Policy Manual and school handbooks.

October	Review Student Policies 500-526 and Appendix A -remove section regarding religious ed program in 525 -policy 526, change wording in procedure 1. To indicate the employee should notify the principal and report to local law enforcement.
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November	Approval of any revisions to 500-526 & Appendix A Review of Governance & Budget Policies 300-404
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January	Approval of any revisions to 300-404 Review of Personnel Policies 201-216, Personnel Handbooks and format of personnel contracts
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February	Approval of any revisions to Policies 201-216, Personnel
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	Handbooks and format of personnel contracts Review of Administrative Policies 100-114
March	Approval of any revisions to Policies 100-114 Review of Instructional Policies 603-616
April	Approval of any revisions to Policies 603-616 Review of Policies for Preschool, Preschool Handbook, School Wellness Policy, Medication Policy
May	Approval of any revisions to policy for Preschool, Preschool Handbook, School Wellness Policy, Medication Policy Review Parent Handbook & New Parent Handbook
June	Approval of any revisions to parent or new parent handbooks

2. The board reviewed Policies 500-526 and Appendix A. The following suggestions for revisions were made: Revised Appendix A  
Appendix A

Procedure 1. If an employee of Holy Family School should become aware of a child's abuse/neglect, the ~~principal~~ **employee** should report to the local law enforcement agency or social service agency within 24 hours. **The employee should report the incident to the principal or pastor at the time the report is made to law enforcement or social services.**

### III. Information and Proposals

A. Pastor

B. Principal Update

- a. Service-a-thon: The Service-a-thon was very successful and raised \$6158. (\$ 8000 budgeted)
- b. Rummage Sale: The rummage sale raised \$2770. ((\$1500 budgeted.)
- c. Breakfast: The Oct. breakfast (matching grant from the Linus & Jenny Kalthoff family) raised \$4096. (\$11,000 is budgete for the 4 breakfasts.)

C. Committee Reports- none

D. Guests- none

E. Confidential Matters- none

### IV. Next meeting Wednesday, November 12, 2014

- Agenda: 1. Approval of any revisions to 500-526 & Appendix A  
Review of Governance & Budget Policies 300-404  
Schedule meeting for finance committee to meet