

Holy Family Home and School Association
(Unapproved) Meeting Minutes
January 17, 2012

Present: Bonnie Massmann, Anne Gourde, Joan Scherping, Lori Ehlert, Tina Meyer, Laura Schmitz, Donna Huckenpoehler, John Birosh, Wanda Stage, and Jill Roerick.

Call to Order: President Laura Schmitz began the meeting at 7:03 p.m. and Bonnie Massmann led us in prayer.

Approval of Minutes from November 15, 2011, Meeting: Tina Meyer made a motion to approve the Minutes from the November 15, 2011, meeting. Joan Scherping seconded. All in favor. Motion carried.

Approval of Agenda: Lori Ehlert made a motion to approve the agenda with the addition of "PotSpot". John Birosh seconded. All in favor. Motion carried.

Financial Report: Bonnie handed out a spreadsheet outlining the current budget for everyone's review. Donna Huckenpoehler made a motion to approve the budget. Tina Meyer seconded. All in favor. Motion carried.

SCRIP Update: Tina Meyer reported that SCRIP did very well over the holidays. It was also a very good idea to open SCRIP up to every retailer through Great Lakes. We will have totals when the quarter ends at the end of February. Now that the holidays are over inventory will be downsized.

Breakfast/Fish Fry Update: Everything went very well with the December and January breakfasts. The next breakfast will be March 4th. Tina Meyer checked the schedules of neighboring communities to find the best date to hold our fish fry. It was decided to have the fish fry on Friday, March 30th. Tina Meyer will take care of most of the organizational details of this fundraiser, including the worker's schedule. Otto Schmidt will be taking care of the kitchen.

CUF Raffle: The raffle tickets have been sent home to all school families. As an added incentive to get tickets back in quickly, there will be weekly drawings for prizes. Also the classroom that sells the most raffle tickets will have a pizza party. Raffle tickets were sold after one of the weekend masses and it would be a good idea to do this again. This could also be done at the other parishes in the area that have families who attend our school. Our Catholic United Financial representative may also speak at one of our masses so it would be a good idea to have someone selling tickets after that mass as well. Also, the three top selling schools will receive a smart board and a projector.

Carnival Update: Laura Schmitz reported that there is still a need for additional workers. They will be making phone calls to try to fill in open spots. They could also use more prizes. They will be having a carnival chair meeting soon. All families will be asked to donate a cake or a dozen cookies or bars for the cake walk which can be dropped off the Friday or Saturday before the carnival in the gathering space.

Classroom Milk Break Snacks Update: Joan Scherping reported that everything continues to go well with the new snack plan. An additional \$15.00 has been collected from families. The teachers continue to be very happy with this plan. As the school year comes to a close we will spend down the funds to be fair as the 3rd grade class will then move out of this plan as 4th graders.

Staff Christmas Party Update: Staff reported that they had a wonderful time and greatly appreciate the Home & School for this.

Catholic Schools' Week Update: The theme this year for Catholic Schools' Week is "Faith, Academics, and Service." A generous donation was received with the request that something fun be done for the kids. It was decided to have the school see the movie "We Bought A Zoo" in Cold Spring (small pop and popcorn included). Another day during this week will be spent having various people speak about another country or world experience they have had. The school is also having PotSpot from Avon come in a day during this week and each child will be able to make a plate. Each family will be asked to send in \$5.00 to cover the cost for this. Another idea is to have a loungewear day. The school will have the Godchild donation project put on hold until closer to Easter.

Conference Dinner: Conferences will be held on February 13th and 14th. The conference meal for the teachers was discussed and a menu was put into place.

School Dance: Plans are under way for the school dance to be held on Friday, February 10th, which is during the week following Catholic Schools' Week. The Credit Union will be covering the cost of the DJ. There may be a balance from last year's dance in the budget to cover the remaining cost of the dance.

Bar Bingo for Technology: The meeting discussing the details of this fundraiser was held previous to this meeting.

2012-2013 Budget: Bonnie handed out a spreadsheet outlining a proposed budget for 2012-2013. Discussion was held. There will be some additional items needed for the additional Kindergarten class, such as a smart board and a laptop for the additional teacher. There is money built into the school budget to take care of some of this. The calendar raffle will be left in as a backup fundraiser to be used if Holy Family would not be selected in the future for the CUF raffle, or if there is a need for additional funds in the budget. Bonnie feels that the budgeted expenses are very realistic. The school is currently looking at another company for a better deal for "video streaming". At this time we will leave the current budgeted amount. The "teacher gift check" amount will need to be raised \$150.00 for the additional teacher being added. The Sam's Club amount will need to be raised to reflect actual amount. Also the "AR Online Subscription" amount needs to be raised to \$1,300.00. The general budget amount will be raised because of the 12-15 additional students at Holy Family next year due to the additional Kindergarten class. The additional students should help generate more income at fundraisers.

It was also mentioned that a couple of teachers are discussing organizing a 5K run. Also a general request to families to donate to our Technology Fund will be made. The fire escape and smart board (for extra Kindergarten class) items will be put into the General Budget. Bonnie will update the numbers and print off a 2012-2013 budget spreadsheet for the next meeting in April.

School Pictures: School pictures for the 2012-2013 school year will be taken at Open House in August. Ludwig Photography will be taking the pictures. Ludwig just needs to be called to set up the time.

Recruitment of Officers for 2012-2013: Discussion was held on recruiting new Home & School officers for 2012-2013.

Adjourn: Joan Scherping made a motion to adjourn. Donna Huckenpoehler seconded. Meeting adjourned at 8:30.

Next Meeting: April, 2012.

- Submitted by Jill Roerick, H & S Secretary