

Holy Family Home and School Association
(Unapproved) Meeting Minutes
January 20, 2015

Present: Melissa Sand, Tina Meyer, Anne Gourde, Lori Ehlert, Angela Rushmeyer, Bonnie Massmann, and Jill Roerick.

Call to Order: Bonnie began the meeting at approximately 7:05 and led us in prayer.

Approval of Agenda: The agenda was reviewed. Tina made a motion to approve the agenda with “Field Trips”, “Playhouse”, “Home & School Christmas Project” and “Spirit Wear” being added . Lori seconded. All in favor.

Approval of Minutes from November, 2014 Meeting: Tina made a motion to approve the Minutes from the November, 2014, meeting. Anne seconded.

Home & School Christmas Project: Bonnie Holthaus has volunteered to take on the Home & School Christmas Project next year.

SCRIP: Tina mentioned that the last quarter closed at the end of November. December was crazy busy with SCRIP which was great. This next quarter will close at the end of February. Tina also mentioned that a small laptop computer has been purchased for entering SCRIP orders. Eventually SCRIP will be able to be done at someone’s home instead of having to be worked on at school. Lots of receipts have been coming in from Teals. The school earns 1% back on all purchases.

Spirit Wear: Discussion was held on whether to put in another order for Spirit Wear.

Marketing Committee Report: Bonnie reported that the Board had a discussion regarding marketing. Bonnie will meet with Marketing Committee to get ideas from them regarding the Board’s discussion.

Breakfasts: Bonnie mentioned that the funds raised from the matching grant breakfast will not be going into the General Budget. Catholic United Financial would like Holy Family School to let them know what these funds are being designated for. Bonnie will let CUF know by the end of the year.

Catholic Schools’ Week Update: Bonnie handed out a flyer as an overview of activities planned for Catholic Schools’ Week. It was mentioned that Tina will do a talk about the SCRIP program at the preschool open house held during Catholic Schools’ Week. There are usually enough current school parents there to answer any other questions new parents have.

Family Fun Night: The Family Fun Night chairs have been working hard and there are high hopes for good attendance. There will be activities for the entire family. There is also a wedding early in the afternoon at Seven Dolors but there should be no issues regarding that. Tina will check into the possibility of having flyers advertising Family Fun Night at the ABBA basketball

tournament which is being held in town the same day.

CUF Raffle: Tickets for the raffle will be sent home on Friday. Tickets are \$5.00 each. Every participating school gets a \$100.00 gift card for their top seller. There is no cost to the school. All money from the raffle sales stays at school. Anyone interested in making a donation to the school should consider buying CUF raffle tickets as this will help reach the goal of being one of the top three selling schools. The top three selling schools (number of tickets sold per student) will receive \$3,000 from CUF. The school's goal is to raise \$10,000.00.

Meat Raffles: It was mentioned that it has been difficult finding workers for the meat raffles. Discussion was held on whether to continue the meat raffles. Melissa will look into this further.

School Conferences: School conferences will be held on February 9th and 10th. Discussion was held and a menu put into place for the conference dinner.

Recruitment of Officers: Officers will need to be elected at the next meeting in April for the Vice-Chair position and the Treasurer position.

2015-2016 Budget: Bonnie handed out a spreadsheet outlining the budget. The spreadsheet has a column showing where the school is currently and a column for end of year estimates. Bonnie explained that \$8,500.00 was the budgeted carryover amount. The actual carryover amount is \$12,390.26. Bonnie went through each item in the "End of year estimate" column. Bonnie explained that these numbers are very conservative. Discussion was held on whether to change some of the budgeted amounts for the future. The total end of year estimated income is \$82,550.00. Bonnie also mentioned that the budget is on track and there should be a carryover amount. It is nice to have this cushion if one of the fundraisers does not work out or do well. The proposed budget does not need to be approved until April.

Field Trips: Discussion was held and input given on what types of field trips should be done in the future. The Minnesota State Capitol is undergoing renovation so the 6th graders will not be going there this school year. The School Board has indicated in the past that they would like more of an emphasis on educational type field trips. Bonnie will talk to the 5th and 6th grade teachers about possible field trips. Bonnie is always checking on lyceums. She has booked some for half price in the past.

Playhouse/Shed Raffle: Discussion was held on whether to have another playhouse/shed raffle. Tickets could again be sold at area businesses. Raffle tickets were not hard to sell. Tickets were not sold at the church bazaar last year so as to not take away from church bazaar. Many people at bazaar were asking to buy tickets so it was suggested that raffle tickets should be available at bazaar this year. Playhouse/shed raffle will be tabled until next meeting.

Other: Bonnie mentioned that discussion needs be held at the April meeting regarding what counts towards the worker slots that are required to be filled during the year by each family. There probably should be a policy written. It was also mentioned that it would be a good idea to pick dates early for all fundraisers to get them on next year's calendar. A suggestion was made to begin collection for the Rummage Sale just one month prior to sale. New ideas were also

discussed for possible future fundraisers.

The school dance will be held Wednesday, February 11th. The gym will need to be cleaned up for the faith formation classes held in the evening so the time of the dance will be moved up by fifteen minutes.

Adjourn: Melissa made a motion to adjourn. Tina seconded. Meeting adjourned at 9:40.

Next Meeting: April, 2015.

- Submitted by Jill Roerick, H & S Secretary