

**Holy Family Home and School Association**  
(Unapproved) Meeting Minutes  
November 20, 2012

**Present:** Matt Zierden, Bonnie Massmann, Joan Scherping, Lori Ehlert, Tina Meyer, Debbie Moritz, Pam Mareck, Dennis Wentland, and Jill Roerick.

**Call to Order:** Vice-President Tina Meyer began the meeting at 7:05 p.m. and Bonnie led us in prayer.

**Approval of Minutes from September 18, 2012, Meeting:** Matt made a motion to approve the Minutes from the September 18, 2012, meeting. Lori seconded. All in favor. Motion carried.

**Approval of Agenda:** “Fish Fry” was changed to “Pasta Dinner” on the agenda. Lori made a motion to approve the agenda. Pam seconded. All in favor. Motion carried.

**Financial Report Review:** Bonnie handed out a spreadsheet outlining the current budget. With Pioneer Days and Service-a-thon both coming in higher than the budgeted amount, a decision on whether to hold an adult social event fundraiser does not need to be made at the current time. Without an additional fundraiser there may not be as much carryover as there was last year. A discussion was made on other ideas for additional fundraising if needed in the future such as a gift card tree raffle. If necessary, April or May might be the best time to add an additional fundraiser.

**CUF Raffle:** Dennis Wentland of the Catholic Aid came to speak on behalf of this year’s raffle. It will be run very similar to last year. One thing he would like to do this year is to have students (with parent supervision) sell tickets at area parishes after mass. Dennis is contacting these parishes to make sure in advance that this is okay to do. Dennis indicated that there should be about 12 area parishes. These parishes could put it in their bulletin one weekend and tickets could be sold after mass the following weekend. Dennis would put together the schedule for selling at these parishes. Families participating will get credit for the tickets they sell. Dennis also mentioned that 26 new schools will be participating this year. The Catholic United Financial is selectively growing the raffle. The kickoff for the raffle will be Friday, January 18.

**SCRIP Update:** Tina reported that she received a call from the Sacred Heart Catholic School in Freeport inquiring about our SCRIP program. They have an interest in “piggybacking” off of our program. Discussion was held on the best way to handle this. We could create a separate form for their school. We would fill and send their orders back with Home & School keeping our share of the profit, which means 50% would go to their school and 50% would go to Holy Family Home & School. Tina reported that the SCRIP program continues to go well. The current quarter ends at the end of November. December through February is usually a good solid selling season.

**Service-a-thon Update:** Bonnie reported that the service-a-thon did very well and came in at \$545.00 over budget.

**Breakfast/Pasta Dinner Update:** The St. Ann’s Council is working on the December 2<sup>nd</sup> breakfast. The October breakfast which was also sponsored by Catholic Aid Financial did very well. Tina Meyer reported that the menu for the pasta dinner was worked on at the committee meeting. The dinner will be held on Friday, March 8, from 4:30 to 8:30. Tickets for adults are \$7.00, \$4.00 for children ages 5-12, children under 4 are free. Because it is a meatless Lenten pasta dinner it was thought to keep it scheduled on a Friday night during lent. A co-chair is still needed for this dinner. Bonnie contacted those parents who had already signed up for the fish fry to have them resign up for the pasta dinner. Tina also talked to Julie to see if there was anything that could be used for the pasta dinner that can no longer be used for the updated lunch program. Tina would like some help finding more donations for the dinner. Bonnie indicated that it has worked well having families sign up for fundraisers on the portal. There still remains 8 – 10 families that need to sign up. Bonnie will

make a list of jobs still open. Not including the December breakfast, there are 90 worker spots to fill which include two breakfasts, pasta dinner, carnival, golf tournament, and 5K. Encouragement will be given to families to fill those spots, especially those families that do not have both parents currently signed up. Bonnie did also send a list for our fundraisers to Sheela Arceneau with service hour opportunities for the faith formation students.

**Carnival:** Matt reported that raffle tickets were sent home last week. This is a good time of year to sell tickets. They are still in need of donations for the \$500.00 grand prize. The deadline for getting items listed for the silent auction is in December. The committee is still working on incentive prizes. Bonnie talked to the 4<sup>th</sup> – 6<sup>th</sup> grade teachers about getting ideas for their classroom projects. Signup on the worker list has gone well but there are still open spots. It was brought up that there needs to be guidelines (possibly a handout) for kids working at the carnival not to have wireless devices as there was an issue with this last year. Donna will soon be finishing the quilt and there will be pictures of individual raffle items soon. The menu for the kitchen was discussed. It was suggested to try nachos and popcorn this year and possibly cut something else out. The Credit Union would donate the machine, popcorn, oil, and bags. Julie may have some chips and cheese that can no longer be used for the lunch program. It was mentioned that it may also be a good idea to call a chip distributor to see if we can purchase from them at a reduced price. Every year is different as far as which type of food sells the best. A suggestion was also made to cut out the corn dogs and make more soup. Any leftover soup could be used for the conference dinner or parents could purchase. Two boxes of stuffed animals are in the carnival storage. It was suggested to keep those that are in packages and give the rest to the church for the bazaar. It was also discussed whether it would be a good idea to sell tickets at the December and January breakfasts.

**Staff Christmas Party:** The date has been set for the staff Christmas party.

**Staff Christmas Gift Checks:** Tina sent out letters last week regarding this.

**Lyceums:** The Chinese Acrobats was added and was half price which was a very good deal. This did exceed the budgeted amount by \$145.00. If needed that amount could be transferred from miscellaneous.

**Recruiting Better Attendance:** Discussion was held on how to recruit for better attendance at Home & School meetings. There was a note in last week's newsletter explaining the importance of Home & School. It was also mentioned to add "Introductions" to the agenda.

**Other:** The Finance Committee will be meeting after Thanksgiving. They will further discuss lowering the general budget to \$40,000.00. The budget will be finalized at the end of March or beginning of April. The benefits of running all fundraising through Home & School was also discussed.

It was mentioned that bar bingo needs to continue to be promoted. The next bar bingo is Saturday, December 1<sup>st</sup>, from 2:00 – 4:00. This seems to be a good time of the day for this.

**Adjourn:** Tina made a motion to adjourn and Matt seconded.  
Meeting adjourned at 8:40.

**Next Meeting: January 15, 2013**  
- Submitted by Jill Roerick, H & S Secretary