

**Holy Family Home and School Association**  
(Unapproved) Meeting Minutes  
September 15, 2015

**Present:** Vicki Winkels, Angela Rushmeyer, Kelli Goebel, Casey Spsychala, Tina Meyer, Barb Fischer, Staci Kalthoff, Bonnie Massmann, Joan Scherping, Alisia Soenneker, Andrew Ferguson, Karla Zierden, Pam Mareck, Jamie Soenneker, and Jill Roerick.

**Call to Order:** Chair Barb Fischer began the meeting at approximately 7:05 and Bonnie led us in prayer.

**Approval of Agenda:** The agenda was reviewed. Tina made a motion to approve the agenda with “Staff/Employee Question” and “Field Trips” being added. Joan seconded.

**Approval of Minutes from April, 2015 Meeting:** Angela made a motion to approve the Minutes from the April, 2015, meeting. Barb seconded. Minutes approved as written.

**Review of Finances:** Bonnie handed out a spreadsheet of the financial report for review. Bonnie pointed out that there have not been a lot of expenses taken out as it is only the beginning of the school year. Discussion was held regarding the items listed in the financial report. Building a fish house instead of a playhouse/shed for something different was discussed. This will be put on the January agenda for further discussion when looking at next year’s fundraising. It was noted that one-half of what was in the budget for the snack program is now budgeted for the breakfast program. The school is hoping that the breakfast program can sustain itself. 85% - 90% of kids are participating in the breakfast program. It was mentioned that with the breakfast program the kids are eating lunch better and there is less food wasted.

**Election of Treasurer:** The Treasurer position remains open. The responsibilities of the Treasurer position were explained. The administrative staff at the school does the majority of the work. The Treasurer mainly helps with the larger fundraising events. This item will be tabled until the November meeting.

**SCRIP:** Tina reported that the SCRIP program continues to go well. SCRIP was able to be picked up through the childcare program over the summer. \$1,100.00 was raised over the summer. Standing orders are another good option for families. Families pick the day of the month they would like their standing orders filled. Joan said she would be willing to talk to parents at the beginning of the next school year explaining the benefit to families using SCRIP.

**Pioneer Days:** Karla reported that everything is set for Pioneer Days. Dennis Young will not be co-chairing next year so there will need to be a new co-chair.

**Service-a-thon/Rummage Sale/Bouja:** Tina mentioned that the kick off for the Service-a-thon was today. The goal amount is set at \$8,000. Service will be done from 9:00 to noon on Saturday, October 10<sup>th</sup>. The rummage sale will be held from 8:00 – 3:00. Early that morning bouja will begin being prepared and will be available to purchase starting at noon. Darryl Eiyneck and Gary Eiyneck are chairing the bouja sale. A discussion was held on whether to have containers available or to have everyone bring their own. There will be a need for food donations. It was decided not to have the rummage sale open on Friday. Items for the rummage sale can be dropped off at school. It was mentioned that confirmation students could help with the Service-a-thon or help take down after the rummage sale.

**Breakfasts:** It was suggested that the ticket prices for the breakfasts should be discussed in the New Year. Joan mentioned that the breakfast book needs to be updated.

**Book Fair:** Staci mentioned that the cases for the Book Fair will now be plastic and not metal. No other updates at this time.

**Advent Calendars:** The first day of Advent is November 29<sup>th</sup>. Everyone was in agreement to have an Advent Calendar sale again this year. The calendars will remain the same price at \$5.00 each. The faith based calendars go over very well.

**Adult Night Out:** The “Snow Ball” event/fundraiser, which is an adult event, will be held on Saturday, January 30. 208 donation letters have been mailed out and 26 letters handed out. October 15<sup>th</sup> is the deadline to respond and then phone calls will be made. Raffle tickets will be printed in November and sent home before Thanksgiving. “Snow Ball” will consist of a chicken and wine dinner at Paul’s Par-A-Dice. The dinner tickets will be \$20.00 in advance, and \$25.00 at the door. Discussion was held regarding entertainment and whether to have a band or DJ. Class projects were also discussed and ideas on how to collect items. Social hour will be at 4:00. Dinner will be served from 5:00 to 8:00. Because this is a big step for the school and our biggest fundraiser, it was suggested that it was important to have a goal and to require each family to sell a set number of tickets. It was mentioned that we need to tap into the entire community to make this a big success. If “Snow Ball” is successful it would then be possible to do less of the other fundraisers. Advertising of the event was also discussed.

**CUF Raffle:** Bonnie mentioned that the school has been accepted again to participate in the CUF Raffle. The grand prize has not been announced.

**5K:** Bonnie mentioned that there is a parent who is considering chairing the 5K. Last year the 5K was held on a Sunday.

**Golf Tournament:** Raising the price for the Golf Tournament was discussed especially since it has such a nice meal that goes along with it. It was noted that many of the golfers are businesses. The date does need to remain on a Monday.

**Spirit Wear/Friday Spirit Days:** Staci reported that there were a lot of spirit wear sales. Items should be in on September 25<sup>th</sup>. The girls’ fit style was popular. Help will be needed to sort everything when it comes in. Discussion was held on possibly doing a future reorder.

**Conference Dinners:** Conferences will be held October 12 and 13. A plan was put into place for staff dinners.

**Marketing Committee:** One parent has volunteered to help on this committee but there still needs to be a person in charge of the overall marketing/advertising. It was suggested to put a note in the newsletter. There is also a need for a volunteer to take over the Facebook account.

Bonnie mentioned that the school is updating its alumni list. Help is needed to update the list with addresses, etc. The goal to send out letters is October 1<sup>st</sup>. A brochure was also passed around which featured a couple past alumni. There is a spot for alumni to make a selection for their donation. The brochure also listed our current fundraisers and events. Business cards are also being prepared which will list the school’s fundraisers and events. These will be available at Pioneer Days.

**Staff/Employee question:** A staff member has asked Home & School to consider lowering the number of work slots required of staff members who have children attending Holy Family. After discussion it was decided that the number of work slots (six) will remain the same as other families.

**Field Trips:** At the last Home & School meeting in April, the 6th grade field trips were discussed. The 6<sup>th</sup> grade from last year went to St. John's for a day and had a very good time. The Field Day for 4<sup>th</sup> – 6<sup>th</sup> grade was well organized and enjoyed by the kids. Further discussion was held on the typical list of field trips planned by teachers.

**Other:** Vicki reminded everyone to send her recipes for the school cookbook.

**Adjourn:** Tina made a motion to adjourn. Jill seconded. Meeting adjourned at 9:15.

**Next Meeting: November, 2015.**

- Submitted by Jill Roerick, H & S Secretary