

**Holy Family Home and School Association**  
(Unapproved) Meeting Minutes  
April 21, 2015

**Present:** Nancy Schulzetenberg, Anne Gourde, Angela Rushmeyer, Kelli Goebel, Casey Spychala, Tina Meyer, Barb Fischer, Vicki Winkels, Staci Kalthoff, Bonnie Massmann, Joan Scherping, Lori Ehlert, Alisia Soenneker, Ami Ohmann, and Jill Roerick.

**Call to Order:** Vice-Chair Barb Fischer began the meeting at approximately 7:05 and Bonnie led us in prayer.

**Approval of Agenda:** The agenda was reviewed with “Ski Trip” and “Teacher Appreciation” being added.

**Election of Officers:** Barb Fischer will move from Vice-Chair to Chair. Vicki Winkels was nominated as Vice-Chair. She accepted. All in favor. Jill volunteered to stay on as Secretary. All in Favor. Staci made a motion to hold the position of Treasurer open until the new school year. Joan seconded.

**Approval of Minutes from January, 2015 Meeting:** Barb made a motion to approve the Minutes from the January, 2015, meeting. Tina seconded. Minutes approved as written.

**Review of Finances:** Bonnie handed out a spreadsheet of the budget for review. As of March 31<sup>st</sup> the checking account had a balance of approximately \$25,917.18. It was also mentioned that the Golf Tournament and Playhouse project will go towards next year’s budget.

**SCRIP:** Tina reported that the last quarter (December through February) did very well, especially the month of December. Tina is hoping that by the end of this school year families will have the option to set up a monthly standing order. This would allow families to pick a specific day every month for their standing order to be filled. Tina is also hoping that there will be an increase in summer sales. Discussion was held regarding having Home & School purchase a new FileMaker Pro for the SCRIP program. Nancy made a motion to have Home & School pay for the new program. Lori seconded.

**Carnival/Family Fun Night:** Vicki Winkels reported that the survey sent to families came back indicating that approximately half would prefer having the Carnival/Family Fun Night on Saturday and half would prefer Sunday. Other good input was given on the surveys.

**CUF Raffle:** Bonnie reported that the profit from the CUF Raffle was very close to the goal amount. We were not one of the top three selling schools. Bonnie mentioned that if there are people that are planning on donating to the school it may be a good idea to wait and use their donation amount to purchase CUF raffle tickets. All money from raffle stays at the school.

**Golf Tournament:** The Golf Tournament will be held on June 22<sup>nd</sup>. A mailing was sent to all vendors. Also a letter was sent to all golfers from the last five years. Parents have also received a golf registration form. Kay’s Kitchen is the caterer. It was mentioned that it would be nice to use the upstairs of the Albany Golf Club in addition to the downstairs.

**Spirit Wear:** Melissa Gerads has a catalog of spirit wear that she can show to Bonnie. Staci mentioned that Redline has styles for girls also. It was suggested that open house would be a good time to have a spirit wear sale. Having Home & School do a spirit wear purchase for the two priests was also suggested. This has been done in the past. Bonnie will give Staci digital copy of logo.

**Playhouse/Shed Raffle:** All of the materials needed for Playhouse/Shed have been donated. Work on this project will begin on May 2<sup>nd</sup> and finish on May 9<sup>th</sup>. These dates will be put in the newsletter. If parents are not available to help build they can send treats for the workers. It was mentioned that more raffle tickets can probably be sold this year. Tickets will be sold at the church bazaar.

**Teacher Wish List:** The microwave in the teachers' lounge is in need of replacement. Bonnie will have the electrical checked to see if it can handle a higher wattage microwave. It was mentioned that there is \$500.00 in the budget for "Teacher Wish List". Discussion was also held regarding having Home & School purchase or rent a water cooler for the faculty and staff. Bonnie will have Finken Water look for a used unit.

**Pioneer Days:** Dennis Young and Matt and Karla Zierden will be chairing Pioneer Days.

**Breakfasts:** Joan mentioned that it needs to be decided which breakfasts the school will be doing in the upcoming year. Darryl and Heidi Eynck are willing to continue chairing with Ryan Scherping. There will no longer be individual families chairing the breakfasts. The December, January, and March breakfasts will be put on the calendar. The October breakfast is still up for discussion.

**Parish Valentine Dinner/Adult Event:** The group that organizes the parish's Valentine Dinner has requested that the school take this dinner over. Further discussion was held on having this become an adult event to benefit the school. Having it at Paul's Par-a-Dice and including a dinner, silent auction, raffle, and music was also discussed. The school would then not be doing the Carnival/Family Fun Night. The new adult event would not require all of the workers that were needed for the Carnival in the past. Choosing a date other than Valentine's weekend was discussed. Also having the same chairs from the Carnival/Family Fun Night chair the new adult event was suggested. Bonnie will check to make sure that Paul's is available. It was suggested that the school dance, which is usually held on Catholic Schools week, could have more fun things added to it. The dance would still not be a fundraiser just a fun event for the kids. Suggestions were given for ideas. If Rachel Blenker is willing to continue chairing the dance it was mentioned that she will need more help since extra activities will be added. Contacting the National Honor Society from the high school to help with dance was also suggested.

Tina made a motion for an "Adult Night Out" fundraiser with date to be determined (possibly January 23<sup>rd</sup> or 30<sup>th</sup>), to include dinner, raffle, silent auction and live auction, and to have additional games and activities added to the School Dance. Staci seconded. It was also mentioned to have a paragraph written in newsletter regarding this.

**Field Trips:** Discussion was held regarding putting the ski trip back as a field trip for the 5<sup>th</sup> and 6<sup>th</sup> graders. This is a field trip that has been done in the past. Also having an additional field trip for the current 6<sup>th</sup> grade class since they will not be going to the Capitol was also discussed. It was mentioned that the 5<sup>th</sup> and 6<sup>th</sup> grade are going to the Minnesota History Center in St. Paul. Next year 5<sup>th</sup> and 6<sup>th</sup> grade will be going to the Stearns History Museum and then to the Capitol in 2017. Bonnie pointed out that there was a budget crunch 4 or 5 years ago and that the School Board has in the past suggested leaning towards scheduling field trips that are educational. It was also mentioned that the overnight 6<sup>th</sup> grade field trip to Long Lake Conservation Camp was discontinued several years ago. It was suggested that the field trip plan needs to be revisited in the near future. Parents have mentioned that they want a well-rounded experience at HFS. It was mentioned that the kids look forward to upcoming field trips that the older students are doing. Also adding something additional for the 6<sup>th</sup> grade class was further discussed. Bonnie will talk to faculty for any good suggestions. It may be hard to find a bus this close to the end of the school year. It was suggested that review of the current field trip plan needs to be added to the agenda in September.

**Service-a-thon/Rummage Sale:** Tina indicated that she and Melissa would continue as chairs. The date for this will be the first or second Saturday in October. It was suggested that there needs to be more help for the Rummage Sale. More worker slots should be available for signup. The Disabled Veterans picked up remaining items last year which worked out well. It was also suggested to have some vendors at the Rummage Sale, such as Pampered Chef or Tupperware.

**5K:** The 5K will be held Sunday, May 17<sup>th</sup>. This should not conflict with church times.

**Breakfast/Snack:** In the fall the school will be serving breakfast. Bonnie mentioned that if 70% of the kids participate in this program it will be offered free of charge. Anything over 70% will be a bonus to the school. Serving would start at 7:40. School will start 10 minutes later but because we would no longer have snack time that time will be gained back. Families will also be saving the yearly milk fee as milk will be offered with breakfast. Bonnie will check if preschoolers can be part of this program. Joan made a motion to use half of what would be budgeted for next year's snack program to purchase small trays and food warmers. Vicki seconded. All in favor.

**Grade 4 Carpeting:** Joe Hennen will be coming to check on carpet in the 4<sup>th</sup> grade classroom. It will either be repaired or replaced. Money from the endowment fund will be used to replace the tile floor in the cafeteria along with replacing the cement by front door. Tina made a motion to repair or replace the 4<sup>th</sup> grade carpeting. Joan seconded.

**Technology Plan:** The computers in the lab are close to nine years old. The school does have a technology plan in place to replace computers. Grants to help cover costs have also been looked into. If there is not enough grant money Home & School could possibly finish with funds in the fall.

**AR Store:** New ideas for the AR Program were discussed.

**2015-2016 Budget:** Bonnie handed out a spreadsheet for next year's budget. Last year copy paper, Kleenex, and wipes were taken off the supply list and were provided by Home & School. It was decided that glue sticks, liquid glue, and sketch books would be added to the list that Home & School will purchase for all students in the 2015-2016 school year.

**Classroom Board Games/Toys:** The school is looking for new games to replace those that are no longer in good condition. A note should also be put in the newsletter.

**Marketing Committee Report:** Bonnie reported that there are spots available on the Marketing Committee.

**Teacher Appreciation:** Discussion was held and a plan put in place for Teacher Appreciation Week which is May 4<sup>th</sup> – 8<sup>th</sup>.

**Adjourn:** Joan made a motion to adjourn. Barb seconded. Meeting adjourned at 10:10.

**Next Meeting: September, 2016.**

- Submitted by Jill Roerick, H & S Secretary