

Holy Family Home and School Association
(Unapproved) Meeting Minutes
April 12, 2016

Present: Casey Spychala, Melissa Gerads, Vicki Winkels, Tina Meyer, Barb Fischer, Bonnie Massmann, Staci Kalthoff, Heidi Eiyneck, Angela Rushmeyer, Karla Zierden, Anne Gourde, and Jill Roerick.

Call to Order: Chair Barb Fischer began the meeting at approximately 7:04 and Bonnie led us in prayer.

Approval of Agenda: The agenda was reviewed. Tina made a motion to approve the agenda. Casey seconded.

Approval of Minutes from January, 2016 Meeting: Angela made a motion to approve the Minutes from the January, 2016, meeting. Heidi seconded. Minutes approved as written.

Review of Finances: Bonnie handed out a spreadsheet of the budget for review. As of March 31, 2016, the checking account had a balance of \$38,895.53. Remaining income coming in and expenses going out was discussed. The proposed carryover balance is \$34,770.53 which is approximately \$9,000 more than last year's carryover amount of approximately \$25,000. It was mentioned that the golf tournament will be in next year's budget along with the 5K which will be scheduled for the fall. Bonnie mentioned that our technology is currently up to date with the computer lab having newer computers. The iPads and teacher computers are working well also.

SCRIP: Casey commented that she is hopeful that in the future more families will start using SCRIP more regularly once they get used to how easy it is to use. Currently only 15 families regularly use the SCRIP program. It was mentioned that online ordering is very convenient since the order is filled and ready for easy pick up. It was mentioned that having a parent speak at the open house about the SCRIP program would be helpful.

Breakfasts: The number of breakfasts will be reduced from four to two. The Catholic United breakfast will be in October and the second breakfast in December. Heidi mentioned that it might be a good idea to have presale tickets for the December breakfast. Kurt and Tanya Rothstein will be taking over for Ryan as the new co-chairs. Darryl and Heidi Eiyneck will continue to chair also.

Snow Ball Night: The date for next year's Snow Ball Dance will be January 21, 2017 (3rd Saturday). Paul's is booked already for this. This year's Snow Ball was very successful and had a great turnout, especially in its first year. It was mentioned to be sure to put the Snow Ball in the alumni newsletter. The surveys sent out to families were returned with some good suggestions for next year.

CUF Raffle: The CUF raffle was a big success with over \$10,000 in profit.

School Dance: It was mentioned that the length of the school dance could be shortened and probably end at 5:00. The dance was over at 6:00 this year but many families were picking their children up by 5:00/5:30. Other suggestions were to have snacks instead of a meal and to drop the door prizes.

Golf Tournament: Bonnie mentioned that the committee for the Golf Tournament could always use more people. It has been suggested by past golfers to have an earlier start time so it doesn't get so late. The start time will be 11:30 this year. Bonnie also mentioned that the cost would be increased from \$50.00 to \$75.00 (includes meal). The committee will meet again in a couple of weeks. There are five members on the committee (used to be eight).

5K: The 5K will be scheduled for this fall because of scheduling conflicts in the spring. Ryan Voz will be the chair. Mrs. Young and Mrs. Gaebel will meet with him to discuss details. Discussion was held on whether it would be a good idea to schedule the 5K the same day as the Service-a-thon and the Bouja Sale. Bonnie will call Ryan Voz.

Staci mentioned that the Service-a-thon could use more people to help with cleaning up the church grounds. She also mentioned in the spring that there is a lot of planting to be done also and suggested that maybe the students could help with some of that. It was mentioned that church and school grounds should be a priority. It was also mentioned that we don't want to lose the community aspect of the Service-a-thon since it is a good visual for the community to see the kids out doing service work.

2016/2017 Officers Recruitment: Casey Spsychala was nominated as Vice Chair, Casey accepted. Vicki Winkels will move to the Chair position. Tina will remain on as Treasurer and Jill volunteered to stay on as Secretary.

Finalize 2016/2017 Fundraising Plan: The following is a list of fundraising events and tentative dates for next year:

Pioneer Days – September 16-18, 2016	December Breakfast – 12/04/16
Concert – 9/10/16	Snow Ball – 01/21/17
Service-a-thon and Bouja – 10/01/16	Book Fair – end of Nov./early Dec.
5K (possibly 10/01/16)	Golf Tournament – 06/27/16
October Breakfast (CUF)	School Dance – Friday of Catholic Schools Week

The nursing home is sponsoring a Jo Dee Messina concert on September 10, 2016. Holy Family School was contacted by the nursing home to see if the school was interested in having a food booth. A few details were discussed along with what kind of food to sell at this event.

2016/2017 Budget/Fundraising Events: Bonnie handed out the proposed budget for 2016/2017 for everyone's review. The estimated income from fundraisers for the 2016/2017 school year was discussed. The Pioneer Days estimated income will stay conservative due to the weather. Breakfast income was reduced and the Service-a-thon was taken out (no longer a fundraiser). \$110,000 is the estimated proposed available funds for 2016/2017, which includes the funds carried over from the previous year and the budgeted income for this year.. Bonnie went through the line items for proposed expenses for 2016/2017 and discussed any changes from the current year. The General Budget amount will be \$75,000 (up from \$70,200). It was decided to lower the School Dance expense amount from \$500 to \$300. The total estimated expenses total \$86,100. Staci made a motion to approve the budget. Vicki seconded.

Update Required Volunteer Commitments/Work Spot Values: Due to an awesome fundraising year work slot requirements will drop from 6 slots to 5 slots per family. Two breakfasts, shed raffle, and the rummage sale will be dropped along with the Service-a-thon not being a fundraiser. Discussion was held on how many work slots will be needed for each fundraiser. It was mentioned that it would be a good idea to e-mail all chairs for their input on this.

Rox Game Proposal: Bonnie mentioned that there is an opportunity for school families to attend a St. Cloud Rox game. School families would come together for a game. A check in the amount of \$2 - \$3 per ticket would come back to our school. After discussion it was decided because of everyone's busy summer not to go ahead with this.

Proposal for Stacking Kit for Phy Ed: One of the phy ed teachers has asked Bonnie for Home & School to consider purchasing a cup stacking kit for phy ed classes. The total cost of the stacking kit for

the school would be approximately \$500.00. It was mentioned this is good for developing fine motor skills. Currently the school is borrowing the public school's kit. After discussion it was decided that Bonnie would check into what other fine motor things are available and then Home & School can discuss again at the fall meeting.

Other: Bonnie mentioned that Phase 1 of the security system has been finished. Phase 2 will cost approximately \$3,600. There have not been any donations. This phase would include window and door guards.

Adjourn: Tina made a motion to adjourn. Heidi seconded. Meeting adjourned at 9:10.

Next Meeting: September, 2016.

- Submitted by Jill Roerick, H & S Secretary