

**Holy Family Home and School Association**  
(Unapproved) Meeting Minutes  
April 24, 2012

**Present:** Karla Zierden, Bonnie Massmann, Joan Scherping, Lori Ehlert, Tina Meyer, Nancy Schulzetenberg, Laura Schmitz, and Jill Roerick.

**Call to Order:** President Laura Schmitz began the meeting at 7:04 p.m. and Bonnie led us in prayer.

**Approval of Minutes from January 17, 2012, Meeting:** Joan Scherping made a motion to approve the Minutes from the January 17, 2012, meeting. Lori Ehlert seconded. All in favor. Motion carried.

**Approval of Agenda:** Karla Zierden made a motion to approve the agenda. Tina Meyer seconded. All in favor. Motion carried.

**Financial Report:** Bonnie handed out spreadsheets outlining the current budget and the proposed budget for everyone's review. Discussion was held. As of the end of March the checkbook has a balance of \$8,629.08 which does not include the fish fry. Tina Meyer made a motion to approve the financial report as written. Laura Schmitz seconded. All in favor. Motion carried.

**SCRIP Update:** Tina Meyer reported that the SCRIP program raised \$1,700.00 for the December-February quarter. SCRIP will again be available throughout the summer. SCRIP is also always available through Joan at the parish office. The order form is available on the school's portal site. Anyone can go on as a guest to the portal and still print a form. It was mentioned that it would be a good idea to add the form to the church's website also.

**Breakfast/Fish Fry Update:** Joan Scherping mentioned that a co-coordinator is still needed to replace Ami Ohmann. Ryan will continue on as a co-coordinator. Tina Meyer reported that they planned for 550 for the fish fry but only served around 400. We were able to return some of the leftover fish. It would be great if we could bring in more profit from this fundraiser. Discussion was held regarding the possibility of doing more advertising and getting more donations, although it was felt that there are already a fair number of donations. It was also suggested that it might be a good idea to choose an earlier date during lent for the fish fry. This year the fish fry was the Friday before Holy Week. It was also suggested to use plastic cups next year which would make things run more smoothly. It was noted that the school breakfasts do bring in more profit than the fish fry.

**CUF Raffle:** Bonnie has already filled out the application for next year's raffle. Although it is not a guarantee that our school will be selected, there is a very good chance. Bonnie should hear whether the school is accepted in plenty of time to plan for any adjustments needed to our other fundraisers for next year. The raffle did very well this year and exceeded the budget. One very generous parishioner bought \$2,000.00 worth of raffle tickets.

**Carnival:** Karla reported that the last details of the carnival are wrapped up. There was a lot of good help on Saturday which was wonderful. It was mentioned to use the phrase "nut aware" instead of "nut free" in the future. In addition to confirmation students, National Honor Society students are always looking for volunteer hours as well. The contact person for NHS is Mrs. Thompson at the high school. The cookie/cake walk and ring toss went very well in the church basement. It was nice having some additional room for these games. We will definitely be using that space again next year. There was mention from some carnival goers that they were not aware of the space being used in the church basement, although it was mentioned on the fliers. More signs may be needed.

**Classroom Milk Break Snacks Update:** Joan Scherping reported that all is going well. This year was considered a trial run. The end of the year funds are coming out well. The cost is approximately \$.17 - \$.18 a day per student. Fresh fruit and cheeses have been offered at times this year and we probably can do more of that next year. Joan volunteered to take care of the snacks again for next school year. Parents will again be billed twice during the school year for these snacks. Classroom snacks are for Kindergarten through 3<sup>rd</sup> grade. Bonnie has received positive comments regarding our new snack plan.

**Bar Bingo for Technology Update:** Almost \$700.00 was raised between the two bar bingos that were held for the technology fund. On average there needs to be a goal of eight people working.

**5K for Technology:** There are currently 125 people registered with additional on-line registrants also. Most of the expenses are covered for this fundraiser.

**Discussion about suggestions from Fundraising Committee:** Bonnie handed out a sheet with a list of suggestions from the Fundraising Committee. Discussion was held regarding these suggestions. Changing the time of the bar bingo was discussed. Having it after church on a Saturday evening was a suggestion. The estimated carryover amount from the 2011-2012 budget is \$2,500.00. It was felt that we need to be conservative and leave at this amount. The CUF Raffle budgeted amount will be changed from \$6,000 to \$7,000. The current income amount (total revenue) is \$53,500.00 with the budgeted expenses at \$59,865.00, a difference of \$6,000.00. Discussion was held on ideas for additional fundraising to make up this difference. It was felt that meat raffles may have been overdone in the community. There was a suggestion of adding another breakfast or having a raffle as part of the breakfasts. Also mentioned was having St. Joseph's or St. Ann's match a breakfast or a fish fry. This may also generate more community support.

Discussion was held regarding having a fun parent social as an additional fundraiser. One of the suggestions was a wine or beer tasting event, possibly at Paul's Par-a-Dice. Tickets could be sold in advance. Fall was mentioned as a good time of year for such an event. This would be a low cost fundraiser. Discussion was held regarding other possible locations for such an event. Another suggestion was having a comedy night with a family friendly comedian. These types of events would be fun and require minimal amounts of work time. Another meeting may be necessary to further discuss. A fundraising goal of \$3,000 was mentioned. We would still need another additional \$3,000 to make our budget flush. It was mentioned converting the fish fry to something with a lower cost, possibly a spaghetti dinner or pasta bar.

**Finalize and Approve the 2012-2013 Budget:** It was suggested that we skip the endowment amount budgeted for the current year and next year. This would put an additional \$2,000 into the budget. The endowment should be left in as a line item for the future, but to currently list on the budget at \$0.00. Bonnie will discuss bringing the General Budget amount back down to \$40,000 with the Board. It was suggested that the amount for families who opt out of fundraising be raised to \$950.00. Bar Bingo will be left in as this fundraiser may need some time to build. Joan made a motion of allocating \$11,000 for meals (breakfasts, etc.), \$3,000 for an adult social event, and not adding to the endowment for two years. Laura Schmitz seconded. All in favor.

**Home and School Officers for 2012-2013:** Joan Scherping will succeed to the Chair position. Tina Meyer was nominated as Vice-Chair. Nancy Schulzetenberg will remain on as the Treasurer and Jill Roerick will remain on as the Secretary.

**Set Proposed Meeting Dates for 2012-2013 school year:** September, 18, 2012, November 20, 2012, January 15, 2013, and April 16, 2013.

**Teacher/Staff Appreciation:** Discussion was held regarding Teacher/Staff Appreciation Week

which is May 7-11.

**Adjourn:** Joan Scherping made a motion to adjourn and Laura Schmitz seconded.  
Meeting adjourned at 9:20.

**Next Meeting: September 18, 2012**

- Submitted by Jill Roerick, H & S Secretary

**Teacher/Staff Appreciation:** Discussion was held regarding Teacher/Staff Appreciation Week