

Holy Family Home and School Association
(Unapproved) Meeting Minutes
February 7, 2017

Present: Barb Fischer, Sarah Suchy, Casey Spychala, Vicki Winkels, Joan Scherping, Anne Gourde, Rachel Blenker, Bonnie Massmann, and Jill Roerick.

Call to Order: Chair Vicki Winkels began the meeting at approximately 7:05 and Bonnie led us in prayer.

Approval of Minutes from November, 2016 Meeting: Vicki made a motion to approve the Minutes from the November, 2016, meeting. Casey seconded.

Review of Finances: Bonnie handed out a spreadsheet to review the current finances. Bonnie explained that fundraising for the school year is wrapping up. CUF Raffle, SCRIP, and Teals' receipts will still be coming in. The estimated carryover for next year is \$50,900.

SCRIP: Casey and Joan reported that SCRIP has been doing very well. It has remained busy even though the Christmas season is over.

Breakfasts: Bonnie reported that Heidi is expecting the funds to come in soon from the October Breakfast (matching grant). Bonnie mentioned that she has talked to principals from other Catholic schools who have indicated the numbers for their breakfasts are also down.

Snow Ball: Vicki said the date for the next Snow Ball is January 20, 2018 (third Saturday in January). This year's Snowball cleared \$40,000. There was really good community support and also a lot of positive feedback from the community for this year's event. There were last minute auction items added and people have already asked to be put on next year's auction list.

CUF Raffle: \$2,000 in raffle ticket sales have been turned in. Bonnie indicated that it is typical for a lot to come in at the end. There will be continued promotion of this raffle. Families have been signing up to sell tickets after masses.

Dance: Rachel reported that everything seemed to go well with the dance. She did receive some comments requesting more food/snacks at next year's dance. Rachel mentioned that there were lots of donations. A lot of the donations came in shortly before the date of the dance. Rachel is saving some of the donations for next year. Cash donations in the total amount of \$80.00 came in. \$200.00 was the amount spent on the dance. If more food/snacks are added to next year's dance, \$300.00 should be sufficient to cover the total cost of the dance. Feedback after last year's dance indicated that an ending time of 6:00 was too late. This year's ending time of 5:30 seemed to work well. Some ideas were given regarding games and prizes for next year's dance. Having a snack bar was suggested (which could include cheeseballs, gold fish, trail mix, etc.) It was also mentioned that preschoolers could be invited if a parent also attends.

February Conference Dinners: School conferences will be held on February 13th and 14th. Discussion was held and a menu was put into place.

2016-2017 Officers Recruitment: Officers will need to be elected at the next meeting in April. It was suggested that the Treasurer's position could be a combined role with the Vice Chair position. The Treasurer's position no longer has the responsibilities that it has had in the past.

2017-2018 Budget Proposal/Fundraising Events: Bonnie handed out a list of the current fundraising events and the budget. Discussion was held on which fundraisers to continue. Bonnie mentioned that there is the possibility that there may not be a CUF Raffle next year. Also Holy Family may not have a food booth at the Mother of Mercy concert. Discussion was held on whether to continue both breakfasts. Bonnie will talk to the chairs of the Book Fair to see if it would be possible to hold the book fair in the gathering area. Bonnie will also talk to Ryan Voz regarding possible dates to hold the 5K. It was decided that we would not do the MOM concert and would only have the CUF breakfast due to the reduced number of families this coming year, which will reduce the number of workslots.

It was mentioned that the school families should feel the benefit in some way of the fantastic profit from the Snowball. It was also stated how important it is for the church to continue with its current subsidy amount and that the families be rewarded for their extra efforts for the success of the Snowball. It was mentioned that there needs to be a happy medium balance to appeal to families and staff. Bonnie will add this item to the school board's agenda.

Bonnie pointed out that there is a line item in the budget for "Special Approved Projects" which has \$2,500 set aside. Any amount not used will carry over. Discussion was also held on next year being a transition year with less students as there will not be a 6th grade. The Board would like 3 – 5 years before a final official decision is made regarding offering 6th grade as it is not certain what families will want in the future. There was also a discussion on what is being done to promote the school and bring in more families. An enrollment enhancing committee has been set up.

Volunteer Work Spots: There are currently 71 families. Next year there will be approximately 59 families. Discussion was held as to whether family required work spots need to be increased from 5 to 6. The concern is that there will be fewer families for the same number of work spots. A review of the individual fundraisers was done with adjustments made. Without the MOM concert 31 work spots would be eliminated. Also Snowball can be reduced from 99 to 42 work spots. The Dance will continue on but is not a fundraiser and would be reduced from 38 to 4 work spots (4 for the chairs). FaceBook coordinator would be reduced from 3 to 1 work spot. Enrollment Enhancement Committee would not have any work spots. The paschal meal would have 2 work spots added (also a new chair is needed). Discussion was held on what the number of work spots should be for chairing Snow Ball, Pioneer Days, and possibly the Golf Tournament.

Recess/Lunch Duty Family Requirement: Currently families cover two days of recess/lunch duty. With fewer families next school year, families may need to cover three days.

Teacher Wish Lists: Bonnie stated that there is \$500.00 in the budget for "Teacher Wish Lists". The laminating machine is in need of replacement. Bonnie has researched laminators and checked reviews on what would be a good replacement to purchase. Also purchasing a new printer was discussed. It was decided to purchase a new laminator and a new shredder for the school office.

Other: Teachers are currently working on field trip plans.

Adjourn: Casey made a motion to adjourn. Vicki seconded. Meeting adjourned at 9:45.

Next Meeting: April, 2017.

- Submitted by Jill Roerick, H & S Secretary