

Holy Family Home and School Association
(Unapproved) Meeting Minutes
November 19, 2013

Present: Tina Meyer, Laura Schmitz, Staci Kalthoff, Melissa Gerads, Heidi Eiyneck, Bonnie, Laurie Rodenwald, Joan Scherping, Janel Eibensteiner, Anne Gourde, Lori Ehlert, Karla Zierden, Jen Boom, and Jill Roerick.

Call to Order: Bonnie began the meeting at approximately 7:00 and led us in prayer.

Approval of Minutes from September, 2013, Meeting: Laura made a motion to approve the Minutes from the September, 2013, meeting. Staci seconded. All in favor. Motion carried.

Approval of Agenda: Joan made a motion to add “Heritage Days” to the agenda under “Other Items”. Laura seconded.

Financial Report: Bonnie handed out a spreadsheet outlining the budget for everyone’s review. Bonnie explained that the format was changed to conform to the format that the Board is using. It was also mentioned the importance of sustaining ourselves and to try to avoid using the carryover amount.

SCRIP Update: Tina mentioned that the SCRIP program now offers the option of ordering on-line which is very simple to do. It was also mentioned that our biggest profits are made on special order items. Lori does check for orders daily. The SCRIP program did very well this fall. Joan and Tina will be at Santa Days on December 6th selling SCRIP.

Breakfast/Pasta Update: The October CUF breakfast was successful. Tina stated that the pasta dinner date is set for March 29th. Janel has offered to co-chair with Tina. This year the pasta dinner will be held on a Saturday evening so it will not conflict with any fish fries in the area and also should hopefully bring in people after the 5:00 mass.

Tupperware/Avon Fundraiser Update: The Tupperware/Avon fundraisers went well. Still waiting on the exact totals raised. It was mentioned that the salesperson from Tupperware went “above and beyond” working with Holy Family.

Meat Raffle Update: The meat raffles which were held at Schiffler’s in St. Anthony went very well. Those parents that worked had fun. It was mentioned that the raffles are good PR for the school. It is a nice fundraiser as it does not require a lot of workers. It was also mentioned that it brings in a bigger profit than the bar bingos.

Book Fair Update: Lori mentioned that the book fair will be ready and open for the CUF breakfast in December. During the week after the breakfast, the book fair will be open for the

kids during school hours.

Advent Calendar Fundraiser Update: Advent calendars are for sale for \$5.00. If this fundraiser goes well it can be continued in future years. There are a total of 160 calendars for sale. It was mentioned that they should be sold before and after area masses. Lori had an advent calendar available for everyone to look at. She also had sample shirts from RedLine Apparel for anyone interested in ordering school apparel.

Staff Christmas Party Update: Bonnie mentioned that this year's Christmas party for staff will be held at Schiffler's in St. Anthony.

Staff Christmas Gift Letter: Letters will be in home folders this week.

CUF Raffle: Bonnie mentioned the CUF Raffle is all set to go. Tickets can be distributed starting January 17th. A few more tickets were ordered this year to meet the demand there was last year. There is a fee to reorder because of printing costs but the school can easily order more if necessary. Additional ways and places to sell the CUF raffle tickets were also discussed.

January 26th Catholic Schools Week Mass: The Catholic Schools Week mass will kick off Catholic Schools Week. There will need to be a lot of participation and there will be an invitation for students to participate. Last year the mass was the day of the Carnival which prevented some families from participating. New ideas were discussed such as doing a procession into church. It was suggested to do something different after mass, possibly grilling hot dogs since it will be close to lunch time. Bonnie will organize the mass but there will need to be a couple of parents to coordinate anything else being planned. Staci Kalthoff (and possibly Pam Mareck) would be willing to help with coordinating any extra plans. It was also mentioned to have families wear school colors to this mass. There is a picture of the logo wear from RedLine on the portal for anyone interested in ordering. It was mentioned having spirit day twice a month and the kids could wear school colors on those days.

Carnival Update: Raffle tickets will be sent home in take home folders this week along with a picture of the raffle items. The class projects will be part of the silent auction this year. There is quite a ways to go in collecting the \$500.00 grand prize amount.

School Dance: Discussion was held regarding a date for the school dance with February 7th being the date chosen. Bonnie will contact Rachel Blenker, the chair from last year, to see if she is interested in chairing again this year.

Golf Tournament: There is still a need for a main chair for the Golf Tournament. The golf committee will meet after the first of the year. The tournament will be held the first Monday in June. It will possibly be 9 holes instead of 18 and may be held later in the day. The fee for golfing (and meal) will probably remain at \$50.00.

Marketing Committee Update: The marketing committee has been doing a wonderful job. They have been working on posters and have started a Facebook page. One suggestion was made to put a thermometer on Facebook so community members can see how current fundraisers are doing. It was mentioned that Melissa will be the voice on KASM promoting the breakfast among other things.

2014-2015 Proposed Budget: Bonnie handed out a spreadsheet of the proposed budget. Discussion was held on what is needed in the hopes of keeping tuition increases to a minimum. Bonnie went through each line item and amount. Bonnie also explained which expenses will be moved from Home & School to the general school budget. There should be an estimated carryover from this year to next year of \$8,500.

Other Items:

Heritage Days: Ideas were discussed regarding the Heritage Days' booth next August. The booth would open at noon the Saturday of Heritage Days. A small committee needs to be set up to organize a booth. A note will be put in the weekly newsletter inviting parents to attend the committee meeting which will be held in the evening on Wednesday, December 4th.

Rummage/Garage Sale: When to start collecting items and finding a place to store them was discussed. It was decided to table this until the next meeting.

Joan made a motion to adjourn. Staci seconded. Meeting adjourned at 9:30

Next Meeting: January, 2014

- Submitted by Jill Roerick, H & S Secretary