

Holy Family Home and School Association
(Unapproved) Meeting Minutes
April 18, 2017

Present: Sarah Suchy, Vicki Winkels, Joan Scherping, Anne Gourde, Rachel Blenker, Bonnie Massmann, Heidi Eiyneck and Jill Roerick.

Call to Order: Chair Vicki Winkels began the meeting at approximately 7:05 and Bonnie led us in prayer.

Approval of Agenda: The agenda was reviewed. Vicki made a motion to approve the agenda. Heidi seconded.

Approval of Minutes from February, 2017, Meeting: Anne made a motion to approve the Minutes from the February, 2017, meeting. Sarah seconded.

Review of Finances: Bonnie handed out a spreadsheet to review the current finances. Bonnie mentioned that the checking account has a balance of \$55,925.45. Approximately \$3,900 will need to be taken out for field trips and other expenditures which will leave an estimated balance of approximately \$52,000. Last year's carryover amount was \$38,000. It was mentioned that advent calendars will not be purchased next year but the remaining ones will be sold. It was also mentioned that the new laminator works great.

SCRIP: Joan reported that this quarter continues to go well for SCRIP with lots of sales.

Breakfasts: Heidi reported that a date still needs to be decided on for the CUF breakfast. December 3rd and December 10th dates were discussed. The Book Fair may be held in the gathering area.

Snow Ball: Vicki reported that Snow Ball is booked for January 20, 2018 (third Saturday in January). Freeport has theirs on the 4th Saturday of January. People seemed to like having a band play later in the evening so it was decided to do the same next year. Joan will contact Stone Road to book them again.

Dance: Rachel reported that the school dance will be held the first Friday in February (February 2, 2018). This is also Catholic Schools Week. Requests for donations will start in December. The 5:30 end time seemed to work well.

CUF Raffle: Bonnie said that she has sent in the application for the raffle. There were not a lot of new members or business for Catholic United Financial in this area but hopefully we will be able to continue with this raffle in the future.

Golf Tournament: The Golf Tournament will be held on June 26, 2017. Megan Gaebel will be the new chair.

5K, Bouja, Service-a-thon: Possible times to have the 5K were discussed. It was mentioned that more work slots are needed for cleaning up after the bouja. Bonnie will check with Darryl and Gary to see if they are interested in having the bouja again. It was mentioned to possibly have the bouja the same day as the Service-a-thon.

2017-2018 Officers: Casey will move to the Chair position. It was suggested that the Vice Chair and Treasurer's position be combined. Vicki volunteered to be the Vice Chair/Treasurer and Sarah volunteered to be Secretary.

2017-2018 Budget Approval: Bonnie pointed out that an additional 1% raise was added for the staff. Bonnie explained that Home & School and the School Board can choose to add this 1% back in again next year. The carryover amount of \$27,550 would be \$8,000 less if there would not be a CUF Raffle. Bonnie also mentioned that the Board did not decide on a minimum student number that would be required to have 6th grade in the future. This may be discussed further this fall. It was also pointed out that parents will want more information on how the curriculum will be laid out and other details to help them make a decision for their children regarding 6th grade. It was mentioned that in the past more homemade things were prepared for the conference meals which kept the cost down. Joan made a motion to raise the amount in the budget for conference meals from \$100 to \$150. Rachel seconded.

2017-2018 Fundraising Events Approval: The fundraisers listed in the budget are a complete list for next year. It was mentioned that all fundraising chairs need to indicate which businesses they are contacting for donations. Some businesses only want to be contacted for one school fundraiser. After discussion on which businesses are contacted for each individual fundraiser, Joan said she would contact the rest of the chairs for their list of business donors (Golf Tournament, Pioneer Days and 5K). A master list can then be set up.

Volunteer Work Slots for 2017-2018: There are an estimated 280 work slots for next year's fundraisers. There are an extra 22 work slots left to add in where needed on current list. After discussing each individual fundraiser, some of these extra slots were added where needed. A few slots are left remaining to be added in the future where help is needed. A suggestion was made and agreed upon to change the words "volunteer work slots" to "fundraising work slots".

H & S Storage Area Inventory: The parish has asked the school to do an inventory which the church will also be doing. Pictures will need to be taken. Teachers will take care of their individual classrooms and Donna will take care of technology. Lori and Christina will take care of art, science, and the office. Bonnie is asking Home & School to do an inventory also. Vicki will take care of Snow Ball items and Rachel will take care of dance items.

Playground Pea Rock: Bonnie stated that there are areas on the playground where pea rock has worn away over the years. Areas around the slides and around other playground equipment are probably not as safe as they could be. Bonnie has checked into the cost and the cost should not exceed \$400.00. Heidi made a motion to have new pea rock brought in. Sarah seconded.

Teacher and Staff Appreciation Week: Teacher and Staff Appreciation Week is the first week in May. A plan for this week was put into place.

Other: Amanda Hartung will take over for Joan Scherping as the new Chair for the Paschal Meal. Joe Hennen will look at the 3rd grade carpeting for possible repair. The 3rd grade classroom may not be used next school year. The library will be getting some new shelving (still in the box) no longer needed from the high school.

Home & School Meeting Dates 2017-2018: A suggestion has been made to move the January meeting date to February. At the September meeting a vote may need to be taken regarding combining the Vice Chair and Treasurer position and also moving the January meeting to February.

Adjourn: Joan made a motion to adjourn. Anne seconded. Meeting adjourned at 9:20.

Next Meeting: September, 2017.

- Submitted by Jill Roerick, H & S Secretary